



Organized Feb. 9, 1949

SABINE-NECHES CHIEFS ASSOCIATION

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2016 Board of Directors

Tim Ocnaschek
President 17-18

Charlie Kosh
Vice-President 17-18

Bryant Champagne
Secretary/Treasurer 17-18

Carman Apple
Sergeant-at-Arms 17-18

Matt Dulaney
Fire Director 16-17

Louis Havens
Fire Director 17-18

Tommy Wells
Industry Director 16-17

Tommy Shelton
Industry Director 17-18

John Owens
Police Director 16-17

Aleta Cappen
Police Director 17-18

David Frenzel
At-Large Director 17-18

Stephanie Garsea
EMS Director 17-18

Cindy Powers
Health Director 17-18

1st Quarter Board of Directors Meeting

MINUTES

January 26, 2017 11:00 am

Schooner Restaurant

Quorum is (7) Voting Directors

On Thursday, January 26, 2017 at 11:06 am, Tim Ocnaschek, President of the Sabine Neches Chief's Association called to order the 1st Quarter 2017, Board of Directors (BOD) meeting held at the Schooner Restaurant in Nederland.

Board Members Aleta Cappen, David Frenzel and Tommy Wells were excused.

Visitors: John Avery attended.

Closed Meeting: Noting that a Quorum of at least (7) voting directors were present President Tim Ocnaschek opened the meeting.

Old Business: Tim Ocnaschek discussed getting assistance from board members who have members in their areas who have not paid dues. Board members present agreed to assist in reminding members about dues payments.

Approval of Consent items:

Tim Ocnaschek call for a motion to approve last Board meeting minutes. The motion was made to approve minutes by Cindy Powers and seconded by Stephanie Garsea. The motioned carried.

There were not E-votes since last BOD meeting.

CORRESPONDENCE:

Reading of outreach sponsorship request submitted by OCESD #1 for fire prevention activities was tabled until new business action item pertaining to all sponsorship request.

Financial Report: Secretary/Treasurer Bryant Champagne presented the following financials:
Checks issued since last Board meeting:

(As of 1/24/2017)

John Avery	Reimburse office supplies	\$	86.59
Schooner			
Restaurant	2016 4th Qtr Board meeting	\$	439.79
Juxtapose Inc.	Webhosting and updates	\$	335.58
Stephanie Garsea	Reimburse for SNCA awards	\$	1,677.00
David Frenzel	Reimburse for Bosses Night	\$	5,167.74
City of Groves	Hall rental Bosses Night	\$	250.00
Moncla's Catering	Meal Bosses Night	\$	3,690.00
Firehouse Band	Music Bosses Night	\$	250.00
Red's Liquor	Beverages Bosses Night	\$	456.89
Juxtapose Inc.	Webhosting and updates	\$	227.33
Patrick Grimes	Stear and ETN meeting	\$	481.90
David Frenzel	Reimburse Bosses Night	\$	24.18
U.S. Postal			
Service	Box rental for one year	\$	82.00
Juxtapose Inc.	Webhosting and updates	\$	510.00

Account Balances

Checking Balance	\$ 52,014.77
CD Balance	\$ 4,967.86
CD #2 Balance	\$ 5,159.36
Total Balance	<u>\$ 62,141.99</u>

Bryant Champagne also discussed receiving our IRS form 990 as well as our completed Consumer Signature Card documents from BBVA Compass Bank, which removed Dale Jackson, changed titles for Tim Ocnaschek and Charlie Kosh and added Bryant Champagne to bank signature cards.

John Owens made the motion to approve the Financials and Louis Havens seconded the motion. The motion carried.

New Business:

- A. Board discussed website hosting options. Louis Havens discussed asking Steve Curran to do some research about prices and other vendor options. Tim Ocnaschek discussed and suggested to check with member IT groups to see if they would be able to host the website. Item was tabled until next scheduled board meeting.
- B. Board discussed approving Pat to attend EMAT conference in March, 2017. Tim Ocnaschek discussed importance of conference and John Owens also spoke of the conferences importance to disaster evacuation and support. John Owens made a motion to approve sending Pat Grimes to the EMAT conference in March 2017, Stephanie Garsea seconded motion. The motion carried.
- C. Board discussed approving Pat Grimes and Steve Curran to attend Emergency Management conference in May 2017. Tim Ocnaschek discussed the need for attendance so that members could attend meetings which are held during conference. Louis Havens asked if the Planning Commission would pay for Steve to attend, seeing that Steve serves on the Planning Commission teams as well. Tim Ocnaschek said he would call and discuss with the Planning Commission. Motion was made by Matt Dulaney to approve sending both Pat Grimes and Steve Curran. Motion include payment for Steve only if Planning Commission would not be able to pay. Carmen Apple seconded motion. The motion carried.
- D. Board discussed Outreach Sponsorship requests. Discussion included submitted request for Beaumont FD (fire prevention), Beaumont PD (cops and kids) and OCESD #1 (fire prevention). Tim Ocnaschek discussed available budgeted funds of \$3500 for outreach. Charlie Kosh made a motion to approve funding for each requested outreach sponsorship in the amount of \$1000. John Owens seconded motion. The motion carried.
- Strategic Objective:** To promote *awareness through preparedness, prevention* in the community at large through our member organizations. (sub bullet) Support or participate in community educational events geared toward awareness, preparedness or prevention. On an annual basis, solicit member recommendations for sponsorship donations.
- E. Board discussed joining training and exercise committees, due to Bob Stegall's request to be removed from the exercise committee. Louis Havens made the motion to combine the two committees and Carman Apple seconded motion. The motion carried.
- F. Board discussed constitution definition with regards to what constitutes a voting member as well as how that member's category relates to the membership cost. Board asked the membership committee to research and come up with possible streamlining ideas for membership categories and dues structure. Both agenda item F and G were tabled to the next scheduled board meeting.

- G. There was a discussion regarding golf tournament support. Stephanie Garsea discussed the need for door prizes and donations. Volunteer request were discussed for tournament and Carman Apple and Matt Dulaney said they would be volunteering again this year.
- H. Board discussion regarding a technology Go Kit request for IMT deployments. Concerns include the multi-jurisdictional nature of the team, equipment maintenance, ongoing fees (wireless), replacement for damages, and potential funding sources. Agenda item was deferred to later date.
- I. There was a discussion by Tim Ocnaschek informing board of an SNCA support letter signed by him for SETRPC regarding the regional Complex Coordinated Attack Initiative. Tim said he will send out a copy of letter to board members.
- J. Board discussed allowing the SNCA logo to be used to create a challenge coin. Paul Nelson is looking at a Maltese cross shape and would have the following words on each leaf. (Teamwork, Integrity, Preparedness and Education). Board members discussed guidelines for the use of the logo. Louis Havens said he would talk with Paul Nelson. Agenda item was tabled until guidelines could be developed and discussed.
- K. Board discussed board goals. Cindy Powers discussed strategic planning meetings for 2017. Board discussed presenting the plan in April and allowing for membership input during the months of February and March. In addition, the request for information would be presented to the membership during the February and March SNCA general meetings.

SNCA Board of Directors Meeting Schedule 2017:

2017 SNCA Board Meeting Schedule: April 27, July 27, and October 26.

Call for motion to adjourn:

Motion made by Stephanie Garsea and seconded by John Owens to adjourn the 2017 1st quarter BOD meeting. Motion carried.

Meeting Adjourned: 12:19 PM

Bryant Champagne

Secretary/Treasurer